



**DAY NURSERY AND PRE-SCHOOL**  
**83 - 85 Hall Road**  
**Hull**  
**Tel: (01482) 470535**

## **Inclusion Policy**

- We aim to provide the highest standard of care for all children, regardless of ethnicity, culture or religion and to promote positive attitudes and behaviour.
- We cater for the individual background and characteristic needs of each child.
- Staff are highly responsive to the individual needs of each child, providing appropriate resources and assistance where necessary.
- The environment will be adapted where possible to meet individual needs.
- We will provide appropriate adult led activities and resources.
- We will follow the child-led activities.
- Each child will be allowed to play in a way that they are comfortable and not pushed or coerced.
- All of this information will be kept in confidence with the child's parents.
- In some cases, help may be sought through other agencies but only after consultation with and permission granted by the child's parents.
- Parents are invited to work closely as a team to provide the highest level of care possible for each individual child. The Nursery also works closely with other agencies, with the parents permission.
- We aim to provide the best outcomes for all children in our care.
- Specific training will be offered to all staff should a child with a specific need attend the nursery.
- All policies and procedures will be reviewed annually or sooner if required. This will be with the support of the parents, children, staff and other agencies.
- An Inclusion audit will be carried out yearly with the help of the inclusion team.
- The SENCO will attend termly cluster meetings to gain up to date information/training and liaise with other settings.

- Any inappropriate attitudes towards inclusion will be challenged at staff meetings, appraisals, one to one meetings, policy and group time.
- Children will be encouraged to respect and value one another through one to one time, group time, use of books and being led by example.
- Children moving to school will be supported using the nurseries transition procedure. An SEND transition form will be completed with the support of the child, parents and SENCO and other agencies where applicable. A record of the transition will be recorded and forwarded to the inclusion team.
- The setting will promote regular attendance.
- All staff who support children with additional needs will be qualified to a minimum of a level three.
- The setting will request 1-1 additional support for children who may require it. The referral form will be completed with the parent/carer.
- All staff providing 1-1 support will follow the nursery's 1-1 guidance.
- Any child who requires additional support either in the setting or by outside agencies will be given an Individual Educational Plan (I.E.P). This will be completed with parent/carers (where ever possible). The I.E.P targets will be incorporated into the rooms planning to ensure inclusive practice is occurring at all times.
- A child who the setting is beginning to have concerns for regarding their development may be placed on the SEND register. A child who is in need of an I.E.P and/or receives outside support i.e. Speech therapy, will be placed on the SEND register. This is with the parent/carers permission and is solely for the nursery's record to monitor the children to ensure they receive the best care and support. This SEND register will be shared with the inclusion team for support as needed.
- All children will be recorded on the LA data sheet, which states their current level of development within the EYFS, Level of support and category of need.
- The setting uses the 'Mosaic Approach' which supports the staff in listening and responding to children's needs and wishes.
- No child in the setting will be secluded from the rest of the group at any time. All children will participate in all events and follow the nursery routine (unless it is deemed unsafe by the setting/parent/carers)
- For more information please see the 'SEND information' booklet or SEND code of practice 2014.

Little Acorns SEND Co-ordinator : Emma North

In the Co-ordinators absence Gemma Grace/ Emma Kitching are the named Co-ordinators.

**Reviewed August 2017**

**Next Review date August 2018**

**Signature.....**

INFORMATION FOR THIS POLICY WAS SOURCED FROM:  
EVERY CHILD MATTERS OUTCOMES, DATA PROTECTION ACT, SEND CODE OF PRACTICE 0-25, EYFS AND THE CHILDREN'S ACT 2004.