



DAY NURSERY AND PRE-

SCHOOL

83 - 85 Hall Road
Hull
Tel: (01482) 470535

Little Acorns Accident Policy - Children

All members of staff hold their current Paediatric First Aid Certificate.

In the event of an minor accident i.e. bang or bruise a cold compress should be applied to reduce the swelling. In the case of head injury/bump, the parents are contacted as soon as reasonably possible prior to collecting their child.

If the accident involves blood or other bodily fluids the member of staff treating the child should always wear protective gloves and apron and request assistance if necessary. All waste to be disposed of in a nappy sack and placed in the clinical waste bin.

In the event of a major accident that requires hospital treatment the nursery will inform the parents, and if appropriate, take the child to the hospital and stay with them until the parents arrive.

If the accident/illness appears to be very serious or life threatening the nursery will ring for an ambulance immediately and treat the child appropriately until professional help arrives. Parents will be informed as soon as possible. The Nursery will inform Ofsted of any serious injury/accident or illness.

Every accident and treatment given no matter how small must be recorded accurately on an accident sheet by the member of staff who witnessed the incident. The parent/carer will be asked to read and sign the accident form on the same day or as soon as possible and any further action needed will be discussed, i.e. signs and symptoms of head injury and what to do.

In all situations the child will be comforted appropriately and the staff will act professionally and calmly and follow the correct procedure.

Analysis of accidents will be carried out at the end of every term for every age group. If any trends appear, the appropriate action will be taken.

Comprehensive risk assessments are carried out on all equipment and the premises.

First Aid boxes are present in all rooms and an additional one is stored in the office. Contents are suitable as stated in first aid handbook.

Reviewed August 16 Next review date August 17
Signature.....

INFORMATION FOR THIS POLICY WAS SOURCED FROM:

EYFS (2012) and Every Child Matters - staying safe, Serious accidents, injuries and deaths factsheet (OFSTED 2011)